



## **Gaelscoil Uí Fhiaich**

### **Polasaí Clárúcháin/Enrolment Policy**

(leasaithe Meán Fómhair 2016/updated September 2016)

1. Glacfar le páistí ó Mhaigh Nuad agus an ceantar mórthimpeall air.
2. Glacfar le clárúcháin do pháiste aon uair i ndiaidh a bhreith.
3. Cuirfear ainm an pháiste ar liosta réamh-chláirithe in ord dáta. Caithfear an scoil a chuir ar an eolas má ta athrú seoladh. Tabharfar áit do dheartháireacha agus dheirfiúracha agus paistí lucht na foirne ar dtús má tá na foirmeacha cuí líonta roimh an sos lár téarma sa chéad téarma an bhliain roimh thosaithe. Mura bhfuil an fhoirm chuí faighte roimh an dáta seo cuirfear ainm an pháiste ar an liosta feithimh.

Comh luath is a thosaíonn an scoilbhliain agus an dá/trí rang naíonáin lán agus go saoraítear áit, beidh an áit sin ofráilte do dheartháir nó deirfiúr páistí atá sa scoil cheana féin. Mura bhfuil deartháir nó deirfiúr ar an liosta beidh an áit ofráilte don chéad duine ar an ngnáth liosta feithimh.

4. Ofráiltear áit bhuan don pháiste i Mí Eanáir/Feabhra gach bliain go dtí go bhfuil an rang/na ranganna lán. Moltar gan dul thar 30 páiste i ranganna naíonáin bheaga.
5. Iarrtar ar thuismitheoirí foirm deimhniúchán a líonadh má tá an páiste ag glacadh leis an áit. Mura bhfuil freagra faighte taobh istigh d'am áirithe caillfidh an páiste an áit. Ofráiltear an áit don chéad duine eile ar an liosta feithimh.
6. Is féidir áit a chur ar ceall ar feadh bliana agus cuirfear ainm an pháiste ar liosta sealadach an chéad bhliain eile in ord dáta an clárúchán.

7. Beidh Oíche Eolais do thuismitheoirí nua gach Bealtaine agus lá oscailte do na páistí Mí an Mheithimh.
  8. Do pháistí ag teacht isteach do ranganna nach Naíonáin Sóisir iad tá Polasaí Clárúchán faoi leith leis seo.
1. All children from Maynooth and surrounding areas will be eligible for enrolment.
  2. Enrolment forms for children will be accepted at any time after the birth of the child.
  3. Names will be placed on a pre-enrolment list in order of the date received. In the event of change of address, the school must be notified. Siblings of children already attending the school and children of staff members will be given first preference for places on receipt of completed enrolment forms received before the mid-term break in the first terms in the year prior to commencement. If a completed application has not been received by this date the child will be placed on the applications list. Once the school year commences with two/three full classes, a waiting list will come into operation. In line with school policy, if a place becomes available in any of the existing classes, priority will be given to siblings.
  4. Places will be offered, in writing, to children in the month of January/February proceeding the September of entry.
  5. Parents are asked to complete a confirmation of acceptance if they are accepting a place for their child. If a reply is not received within the stated time period the child will lose the allocated place. The place will be offered to the next child on the waiting list.
  6. A place can be deferred until the following year and the child's name will be placed on the pre-enrolment list for that year in order of date received.
  7. An information night for parents will be held in May each year. An Open Day for children will be held in June each year.
  8. For children enrolling in classes other than Junior Infants please see the attached enrolment policy.